

University of Washington, School of Art

Camera Use Agreement / Faculty Permission



Quarter

- Autumn
Winter
Spring
Summer

Name (print) _____

(User) is granted access to and use of the School of Art's circulating 35mm camera, flash, sync cord, carrying case, and tripod (collectively referred to below as camera) in exchange for compliance with the following terms and conditions:

- The camera is for use in or adjacent to School of Art facilities ONLY.
Use is limited to two hours per fee payment. This equipment may only be borrowed and returned within the open hours of the Art Media Center. User may not reserve consecutive time blocks.
Camera must be treated carefully and kept clean. It should be stored in the carrying case when not in use. Report any problem with camera as soon as you notice it.
Appointments may only be made in person at the Art Media Center [Art Building, room 116]. Fee must be paid when appointment is made: \$5.00 for each two-hour appointment.
Check should be made payable to the University of Washington School of Art. Returned checks will result in loss of room use privileges for at least the remainder of the academic quarter. Cash will be accepted, but only in the exact amount.
If user is 15 minutes or more late for an appointment, the user's time block may be assigned to another person. In this case there will be no refund of the fee.
User must cancel appointments that will not be used; this may be done in person or by phone at 685-2690. No fee refunds are given if a user fails to show up for or cancel a scheduled appointment.
Access is granted only to currently enrolled School of Art students.
User assumes risk and liability for damage caused to camera. Financial liability includes repair and/or replacement costs.
User agrees to use, operate, and maintain camera in accordance with University regulations and applicable state and federal laws.
User must return camera immediately after use has ended.

Failure to comply with these terms constitutes a violation that may result in one or all of the following: loss of access to equipment, collection action by the University with all fees absorbed by the user, and a hold on the user's transcript, which will result in withholding of grades, suspension of enrollment, denial of access privileges to other University resources, and blocking of ability to graduate.

I have read this agreement and understand its provisions, and I accept the terms of this agreement.

Signature _____ Date _____

Address _____

(City/State/Zip) _____

Email address _____

Phone(s) _____

Course _____ Student ID# _____

Faculty Permission (Required for Undergraduate Students only):

Student name _____ is granted permission to use the circulating camera & related equipment.

Faculty name _____

Signature _____ Date _____